

5409 Beatties Ford Rd
704.392.6972
rentals@kappahall.org

KAPPA HALL

www.KappaHall.org

Daily Rental
9:00 AM to 1:00 AM
Private Events Only

Kappa Hall is available for private events and meetings, including general seminar events, business meetings, worship services, closed list parties, dances, weddings and receptions, among others.

Rental of the facility includes the main hall (with small stage), restrooms, kitchen and small keeping / meeting room and parking lot.

Seating capacity of approx. 135 banquet style and 200 theater style and includes:

Tables – 12 round (60") tables and 5 rectangular (96") tables

Chairs – 125 black padded meeting chairs

2019 | 2020 RENTAL RATES – STANDARD

- WHOLE - \$750 | \$825 - seven (7) hours
 - HALF - \$475 | \$525 - four (4) hours
 - HOURLY - \$150 | \$150 - two (2) hours minimum
 - FULL DAY - \$1,100 | \$1,225 - twelve (12) hours
- + Audio / Visual Package: \$75



KAPPA HALL IS GENERALLY OPEN ON MONDAY EVENINGS FROM 6:00 - 8:00 PM
FOR TOURS, MANUAL RENTAL BOOKINGS AND PAYMENTS BY MONEY ORDER OR CERTIFIED CHECK (NO CASH)
PLEASE CALL [704.392.6972](tel:704.392.6972) OR EMAIL [RENTALS@KAPPAHALL.ORG](mailto:rentals@kappahall.org) TO SETUP AN APPOINTMENT

To rent Kappa Hall:

1. Check Date Availability on KappaHall.org
2. Reserve Your Date | Pay Deposit - When ready to book your event, go to KappaHall.org to start the booking process and pay your deposit
3. Sign Facility Rental Agreement | Pay Rental Fee - Your event booking and deposit receipt confirmation email will include instructions on how and where to sign your Facility Rental Agreement and make payment of your Rental Fee. Go to KappaHall.org for details

KAPPA HALL

KAPPA HALL.org



CHECK
CALENDAR |
BOOK YOUR
EVENT!

KAPPA HALL IS OPEN ON MONDAY EVENINGS FROM 6-8
PM FOR TOURS / RENTAL BUSINESS; PLEASE CONTACT
US FOR AN APPOINTMENT!

Key Policies and Rental Terms

DEPOSIT AND RENTAL AGREEMENT; CANCELLATION

To rent Kappa Hall, the Renter must pay a \$200 Deposit and submit a Rental Agreement. Kappa Hall is not reserved until the \$200 Deposit has been paid and the Rental Agreement has been approved. All Renters must be at least twenty-one (21) years of age.

The Deposit is NOT a part of the Rental Fee. It is held as a security deposit and will be refunded within fourteen (14) days after the use of the facility provided there are no damages to the building and no additional cleaning is required. The deposit is not refundable in case of cancellation of the event.

If Renter cancels the event between the date of the Rental Agreement and 60 days before the event date, Renter shall be refunded 50% of the Rental Fee paid. If cancellation is within 60 days before the event date, no refund of any fees whatsoever.

SETUP & CLEANUP TIME | DECORATIONS

The Renter's set up and cleanup time (decorating, food catering, the band or DJ etc.) is included in the rental time period. Decorations cannot be attached to the walls or doors. No glitter, fine paper crafts, water bubbles or anything similar may be used in Kappa Hall. Decorations must not pose a fire or safety hazard. Kappa Hall management staff members are not required to assist in any set up or cleanup.

TICKET SALES

Kappa Hall cannot be used for any function where tickets are publicly advertised through radio, television or print media or where tickets will be sold at the door, without prior approval from Kappa Hall management.

ALCOHOL / PROHIBITION

Renters are permitted to serve alcohol at Kappa Hall; however, alcohol may NOT be directly SOLD by a Renter to Event patrons at Kappa Hall. Kappa Hall does not permit tobacco use of any kind inside the Facility, possession of illicit drugs any kind, and possession of any weapons, and alcohol consumption outside the Facility in the parking lot or otherwise.

SECURITY

Kappa Hall reserves the right to require police protection for certain events at the Renters expense.